



Dear Neighbor:

This letter is to introduce the bearer as an individual authorized to perform work on behalf of HRSD, your regional wastewater treatment utility.

We have retained the firm of XXX, Inc. to perform closed-circuit television (CCTV) inspections of the public and private sewer laterals and other tasks to help us locate needed repairs in your neighborhood. Some of their work may require access to pipelines and other facilities that lie within public rights-of-way and adjacent to your property. These activities typically do not affect your sewer service.

If you have concerns about the presence or performance of any worker while accomplishing these duties on our behalf, please do not hesitate to contact me at (757) XXX-XXXX.

We appreciate your understanding and assistance as we work to improve our system and fulfill HRSD's vision: *Our communities will have clean waterways and reliable water resources for generations to come.*

Sincerely,

Name
HRSD Public Information Specialist

PO Box 5911, Virginia Beach, VA 23471-0911 • 757.460.2261

Our Promise: We promise to treat wastewater and recover natural resources to protect public health and the environment.
Our Vision: Our communities will have clean waterways and reliable water resources for generations to come.
www.hrsd.com