

WATER QUALITY DEPARTMENT

JOB DESCRIPTION: MARINA INTERN

HAMPTON ROADS SANITATION DISTRICT

I. FILE GUIDE REFERENCE

A.	GRADE	:	Part-time
B.	POSITION TITLE	:	Marina Intern
C.	IMMEDIATE SUPERVISOR	:	Environmental Scientist
D.	LOCATION	:	OCB 1, Technical Services

II. POSITION SUMMARY

Primary job duty is to educate recreational boat owners about the proper disposal of sewage from their on-board sanitary holding tanks. Interns will be required to perform various tasks to inform the boat owning public about potential problems resulting from improper disposal and to demonstrate the proper technique for accomplishing an effective pump-out.

III. EXAMPLES OF DUTIES

Responsible for conducting one-on-one training sessions for individual boat owners; contacting prospective clients via telephone to establish appointments; knowledgeable of local area and location of marinas; operating and maintaining pumping, transportation and storage equipment; collecting and summarizing data concerning activities.

IV. QUALIFICATION STANDARDS

1. Education: Minimum of 1 yr. post High School
2. Experience: None
3. Knowledge, Skills & Abilities:
Must be able to communicate clearly with the public and have strong interpersonal skills. Must be able to perform simple mathematical calculations addition, subtraction, division and multiplication. Must be able to follow technical instructions, procedures and schedules.
4. Special Licenses: Driver's License

V. WORKING CONDITIONS

This position requires working on regular 10 hour shifts on weekends (Friday, Saturday and Sunday) from Memorial Day through Labor Day. Must work in varying climatic conditions outdoors. Work

involves exposure to and handling of, with protection, wastewater products. Employees must be accessible at home by telephone.

VI. PHYSICAL REQUIREMENTS

Work requires ability to lift moderate loads (50 to 70 pounds). Over 50% of work involves walking, climbing, standing and bending. Most of work involves working on and around boats thus swimming ability is highly desirable. Wearing of a life jacket is an alternative requirement.

Candidates must have the physical dexterity to accomplish the duties, in a manner noted, as referenced in the above sections.

VII. OTHER

Priority for this position is given to Environmental Health Students from Old Dominion University for whom internships are an academic requirement. Approximately 10 persons are hired per summer to fill these positions and historically ODU Env. Health students have filled about 40% of the worker slots.