

PUBLIC NOTICE FOR PROCUREMENT OF PROFESSIONAL SERVICES

Solicitation No. 404944

PROJECT: CENTRAL ENVIRONMENTAL LABORATORY PHASE II STUDY (AD012310)

Notice is hereby given that the Hampton Roads Sanitation District (HRSD) requests Proposals from qualified firms (Firm) to provide professional services including a needs assessment and feasibility assessment of the Central Environmental Laboratory's (CEL) laboratory space, facilities, space utilization, laboratory functions and equipment, current and future analytical needs to consider long-term staffing needs, new laboratory technologies and associated space needs, ability to meet Sustainable Water Initiative for Tomorrow (SWIFT) program goals and future regulatory compliance and provide for a modern facility that meets current and future goals of HRSD. Additional services that may be requested to advance the outcomes and recommendations from this study include design services, pre-construction services, contract administration services, field engineering and inspection services, startup and testing services, operations and training services, and post-startup and certification services.

All proposers shall demonstrate prior experience with and will have knowledge of instrumentation required to operate a National Environmental Laboratory Accreditation Program (NELAP) accredited Laboratory, have experience with flexible laboratory design with emphasis on sustainability, be familiar with future National Pollution Discharge Elimination System (NPDES) permit requirements, knowledge of Occupation Safety and Health Administration (OSHA), Environmental Protection Agency (EPA) and Virginia Department of Environmental Quality (DEQ) requirements.

The evaluation and selection of the Firm shall be based on the evaluation plan specified in the Request for Proposals (RFP). Any Firm desiring consideration may submit a Proposal online through HRSD's Online Oracle ERP system (<https://www.hrsd.com>) by November 17, 2020 no later than 11:00 a.m. local time. Failure to submit a Proposal through HRSD's Online Oracle ERP system prior to the due date and time will be cause for rejection by HRSD. HRSD shall evaluate each Proposal and select two (2) or more Proposers for further consideration. HRSD shall select one or more Firm(s) on the basis of all information developed during the selection process that best serves the interest of HRSD.

The RFP may be viewed by logging into HRSD's Online Oracle ERP system. All Proposers must be registered in advance of submitting a Proposal. Technical questions should be submitted through HRSD's Online Oracle ERP system as an online discussion. Questions related to submitting a Proposal or using the online system should be directed to the ERP HelpDesk at erphelp@hrsdc.com or 757-460-7318 or Tricia Hartman at thartman@hrsdc.com.

A non-mandatory virtual pre-proposal conference will be held on October 27, 2020 at 1:00 p.m. local time via Skype for Business at the following link: <https://meet.lync.com/hrsdcg/thartman/dvbzr8z> or calling 757-524-3781 and using Conference ID: 106324762.