

# PUBLIC NOTICE FOR PROCUREMENT OF PROFESSIONAL SERVICES

Solicitation No. 407174

PROJECT: NANSEMOND RECHARGE WELL INTEGRATION (GN016383) AND NANSEMOND RECHARGE WELLS – OFF SITE (GN016382)

Notice is hereby given that the Hampton Roads Sanitation District (HRSD) requests Proposals from qualified consulting firms (Firm) to provide Professional Services including study services, preliminary engineering report services, design services, pre-construction services, contract administration services, field engineering and inspection services, startup and testing services, operations and training services, and post-startup and certification services for Nansemond Recharge Well Integration (GN016383) and Nansemond Recharge Wells – Off Site (GN016382).

All proposers shall demonstrate prior experience with the design and construction services of water pipelines greater than 12 inches in diameter, deep recharge/injection wells and well facilities. All proposers shall also demonstrate experience managing multiple project sites and coordination with property owners/neighbors to keep the project on schedule.

The evaluation and selection of the Firm shall be based on the evaluation plan specified in the Request for Proposals (RFP). Any Firm desiring consideration may submit a Proposal online through HRSD's Online Oracle Enterprise Resource Planning (ERP) system (<https://www.hrsd.com>) by July 2, 2024, no later than 11:00 a.m. local time. Failure to submit a Proposal through HRSD's Online Oracle ERP system prior to the due date and time will be cause for rejection by HRSD. HRSD shall evaluate each Proposal and select two (2) or more Proposers for further consideration. HRSD shall select one or more Firm(s) on the basis of all information developed during the selection process that best serves the interest of HRSD.

The RFP may be viewed by logging into HRSD's Online Oracle ERP system. All Proposers must be registered in advance of submitting a Proposal. Technical questions should be submitted through HRSD's Online Oracle ERP system as an online discussion. Questions related to submitting a Proposal or using the online system should be directed to the ERP HelpDesk at [erphelp@hrsdc.com](mailto:erphelp@hrsdc.com) or 757-460-7318 or Katrina Davis at [kndavis@hrsdc.com](mailto:kndavis@hrsdc.com).

A pre-proposal conference will be held in the conference room at the Nansemond Treatment Plant located at 6909 Armstead Road, Suffolk, Virginia 23435 on June 13, 2024, at 1:00 p.m. local time. A virtual option will also be available for those unable to attend in person at the following Microsoft Teams link [Pre-Proposal Conference](#) or by calling +1 757-524-3781 and using Conference ID 102 708 925#. Attendance at the pre-proposal conference shall not be mandatory for Proposers to submit a Proposal.

This project is anticipated to be funded in part under the Virginia Clean Water Revolving Loan Fund, the Virginia Water Quality Improvement Fund, U.S. Environmental Protection Agency's Water Infrastructure Finance and Innovation Act, and other possible sources.