

PUBLIC NOTICE FOR PROCUREMENT OF PROFESSIONAL SERVICES

Solicitation No. 407556

PROJECT: General Engineering Services

Notice is hereby given that the Hampton Roads Sanitation District (HRSD) requests Proposals from qualified consulting firms (Firm) to provide Professional Services including technical analysis, design services, construction administration services, inspection services, and specialty studies. These services shall be provided for an initial period of one (1) year, and HRSD shall have the option to renew the contract annually for a total period not to exceed four (4) years.

All Proposers shall demonstrate prior experience with providing professional services for other municipal organizations. All Proposers shall have a local office within the HRSD service area with sufficient qualified personnel to provide the proposed services. If a selected firm provides preliminary study related services for a project or effort and HRSD subsequently issues a Request for Proposals for Professional Services, then this firm will not be allowed to compete for the final engineering related services for the specific project or effort.

The evaluation and selection of the Firm shall be based on the evaluation plan specified in the Request for Proposals (RFP). Any Firm desiring consideration may submit a Proposal online through HRSD's Online Oracle Enterprise Resource Planning (ERP) system (<https://www.hrsd.com>) by April 10, 2025 no later than 11:00 a.m. local time. Failure to submit a Proposal through HRSD's Online Oracle ERP system prior to the due date and time will be cause for rejection by HRSD. HRSD shall evaluate each Proposal and select two (2) or more Proposers for further consideration. HRSD shall select one or more Firm(s) on the basis of all information developed during the selection process that best serves the interest of HRSD.

The RFP may be viewed by logging into HRSD's Online Oracle ERP system. All Proposers must be registered in advance of submitting a Proposal. Technical questions should be submitted through HRSD's Online Oracle ERP system as an online discussion. Questions related to submitting a Proposal or using the online system should be directed to the ERP HelpDesk at erphelp@hrsdc.com or Tricia Hartman at thartman@hrsdc.com.