

PUBLIC NOTICE FOR PROCUREMENT OF PROFESSIONAL SERVICES

Solicitation No. 407833

**PROJECT: NANSEMOND TREATMENT PLANT ANAEROBIC DIGESTER CAPACITY IMPROVEMENTS
(NP015900)**

Notice is hereby given that the Hampton Roads Sanitation District (HRSD) requests Proposals from qualified consulting firms (Firm) to provide Professional Services including study services, preliminary engineering report services, design services, pre-construction services, contract administration services, field engineering and inspection services, startup and testing services, operations and training services, and post-startup and certification services for Nansemond Treatment Plant Anaerobic Digester Capacity Improvements (NP015900).

All proposers shall demonstrate prior experience with similar projects, including, but not limited to major upgrades to treatment plant facilities, solids pumping design, projects showing experience in anaerobic digestion, and treatment plant projects with a minimum fifteen million dollar construction contract.

The evaluation and selection of the Firm shall be based on the evaluation plan specified in the Request for Proposals (RFP). Any Firm desiring consideration may submit a Proposal online through HRSD's Online Oracle Enterprise Resource Planning (ERP) system (<https://www.hrsd.com/engineering-task-submittals>) by October 1, 2025, no later than 11:00 a.m. local time. Failure to submit a Proposal through HRSD's Online Oracle ERP system prior to the due date and time will be cause for rejection by HRSD. HRSD shall evaluate each Proposal and select two (2) or more Proposers for further consideration. HRSD shall select one or more Firm(s) on the basis of all information developed during the selection process that best serves the interest of HRSD.

The RFP may be viewed by logging into HRSD's Online Oracle ERP system. All Proposers must be registered in advance of submitting a Proposal. Technical questions should be submitted through HRSD's Online Oracle ERP system as an online discussion. How-To Guides are available at the bottom of the webpage link above to assist with navigating the HRSD online system. Additional questions related to submitting a Proposal or using the online system should be directed to the ERP HelpDesk at erphelp@hrsdc.com or Rebecca Ashley at rashley@hrsdc.com.

A pre-proposal conference and site visit will be held at the Nansemond Treatment Plant Conference Room, 6909 Armstead Road, Suffolk, Virginia, 23435, on September 16, 2025, at 2:30 p.m. local time. Attendance at the pre-proposal conference shall not be mandatory for Proposers to submit a Proposal. Site visit will be held immediately following the pre-proposal conference. No other site visit will be held.