

PUBLIC NOTICE FOR PROCUREMENT OF PROFESSIONAL SERVICES

Solicitation No. 407547

PROJECT: STRUCTURAL SERVICES

Notice is hereby given that the Hampton Roads Sanitation District (HRSD) requests Proposals from qualified consulting firms (Firm) to provide Professional Services including study services, preliminary engineering report services, design services, pre-construction services, contract administration services, field engineering and inspection services, startup and testing services, operations and training services, and post-startup and certification services for Structural Services Projects.

All proposers shall demonstrate prior experience with providing structural engineering services. All Proposers shall have a local office within the HRSD service area with sufficient qualified personnel to provide the proposed services.

The evaluation and selection of the Firm shall be based on the evaluation plan specified in the Request for Proposals (RFP). Any Firm desiring consideration may submit a Proposal online through HRSD's Online Oracle Enterprise Resource Planning (ERP) system (<https://www.hrsd.com>) by April 9, 2025 no later than 11:00 a.m. local time. Failure to submit a Proposal through HRSD's Online Oracle ERP system prior to the due date and time will be cause for rejection by HRSD. HRSD shall evaluate each Proposal and select two (2) or more Proposers for further consideration. HRSD shall select one or more Firm(s) on the basis of all information developed during the selection process that best serves the interest of HRSD.

The RFP may be viewed by logging into HRSD's Online Oracle ERP system. All Proposers must be registered in advance of submitting a Proposal. Technical questions should be submitted through HRSD's Online Oracle ERP system as an online discussion. Questions related to submitting a Proposal or using the online system should be directed to the ERP HelpDesk at erphelp@hrsdc.com or 757-460-7318 or Katrina Davis at kndavis@hrsdc.com.

A virtual pre-proposal conference will be held on March 17, 2025 at 10:00 a.m. local time at the following Microsoft Teams link [Pre-Proposal Conference](#) or by calling +1 757-524-3781 and using Conference ID 393 260 084#. Attendance at the pre-proposal conference shall not be mandatory for Proposers to submit a Proposal.