

PUBLIC NOTICE FOR PROCUREMENT OF PROFESSIONAL SERVICES

Solicitation No. 407986

PROJECT: James River Treatment Plant Digester and Thickening Building Heating Systems Replacements (JR014500)

Notice is hereby given that the Hampton Roads Sanitation District (HRSD) requests Proposals from qualified consulting firms (Firm) to provide Professional Services including study, preliminary engineering report services, design services, pre-construction services, contract administration services, field engineering and inspection services, startup and testing services, operations and training services, and post-startup and certification services for James River Treatment Plant Digester and Thickening Building Heating Systems Replacements (JR014500).

All proposers shall demonstrate prior experience with mechanical and controls design experience with Commercial and/or Industrial boiler/heat exchangers, HVAC systems and Controls. Proposers shall also have experience in construction administration, field engineering and inspection with similar projects.

The evaluation and selection of the Firm shall be based on the evaluation plan specified in the Request for Proposals (RFP). Any Firm desiring consideration may submit a Proposal online through HRSD's Online Oracle Enterprise Resource Planning (ERP) system (<https://www.hrsd.com/engineering-task-submittals>) by February 18, 2026, no later than 11:00 a.m. local time. Failure to submit a Proposal through HRSD's Online Oracle ERP system prior to the due date and time will be cause for rejection by HRSD. HRSD shall evaluate each Proposal and select two (2) or more Proposers for further consideration. HRSD shall select one or more Firm(s) on the basis of all information developed during the selection process that best serves the interest of HRSD.

The RFP may be viewed by logging into HRSD's Online Oracle ERP system. All Proposers must be registered in advance of submitting a Proposal. Technical questions should be submitted through HRSD's Online Oracle ERP system as an online discussion. How-To Guides are available at the bottom of the webpage link above to assist with navigating the HRSD online system. Additional questions related to submitting a Proposal or using the online system should be directed to the ERP HelpDesk at erphelp@hrsd.com or 757-460-7318 or Rebecca Ashley at rashley@hrsd.com.

A pre-proposal conference and site visit will be held at the James River Treatment Plant Conference Room, 111 City Farm Road, Newport News, Virginia 23602 on February 3, 2026, at 1:00 p.m. local time. Gate will open at 12:45 p.m. Visitors to the plant will need to reference Article 3 in the RFP regarding offsite parking location, safety equipment requirements and other instructions. Attendance at the pre-proposal conference shall not be mandatory for Proposers to submit a Proposal. Site visit will be held immediately following the pre-proposal conference. No other site visit will be held.

For those not attending the site visit the presentation may be viewed at the following Microsoft Teams link [Pre-Proposal Conference](#) or calling +1 757-524-3781 and using Conference ID 997343819#. Attendance at the pre-proposal conference shall not be mandatory for Proposers to submit a Proposal.

This project is anticipated to be funded in part under the Virginia Clean Water Revolving Loan Fund.