

COATINGS MANUAL

HRSD

2.0 HRSD COMMITMENT TO SUCCESS OF PROGRAM

HRSD is committed to the successful execution of the Coatings Program. The Coatings Program is the responsibility of the Physical Plant Division (PPD). Responsibilities are as follows:

- Provide assistance to other HRSD personnel in the use of the Coatings Program.
- Coordinate and schedule training for HRSD personnel.
- Oversee annual updating of the Coatings Manual (see below).
- Update HRSD personnel involved in coatings work about the knowledge gained from the Coatings Performance Testing Program.
- Collect, review and report on the findings from the Coatings Project Close out Form. These reports will be sent to appropriate HRSD personnel.
- Maintain all Coatings Program records.

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The commitment to success covers the key areas of personnel training and routine updating of the Coatings Manual.

Each of these critical components of a quality program are addressed below:

A. Personnel Training

HRSD will ensure that training in the use of the Coatings Manual is provided. This training will include formal classroom training as well as field inspection workshops on actual coatings projects.

B. Annual Updating of Coatings Manual

Because of ongoing consolidation of companies (acquisitions and divestitures) in the coatings manufacturing industry, changing regulations and the introduction of new coating products, the products identified in this manual will change.

Coatings manufacturers and products currently not listed in the Coatings Manual can and will be added when it is considered appropriate. Similarly, some of the manufacturers currently listed may be removed if good technical support and service to sales are not being provided. Knowing when to make these types of changes will depend on user feedback. HRSD PPD should receive feedback about the quality of both the products and services provided by the coatings manufacturers listed. HRSD will ensure that the Approved Coating Manufacturer and Products List will be reviewed and updated on an annual basis.