Dear Neighbor:

This letter is to introduce the bearer as an individual authorized to perform work on behalf of HRSD, your regional wastewater treatment utility.

We have retained the firm of XXX, Inc. to perform closed-circuit television (CCTV) inspections of the public and private sewer laterals and other tasks to help us locate needed repairs in your neighborhood. Some of their work may require access to pipelines and other facilities that lie within public rights-of-way and adjacent to your property. These activities typically do not affect your sewer service.

If you have concerns about the presence or performance of any worker while accomplishing these duties on our behalf, please do not hesitate to contact me at (757) 460-7000.

We appreciate your understanding and assistance as we work to improve our system and fulfill HRSD’s vision: *Future generations will inherit clean waterways and be able to keep them clean.*

Sincerely,

Lisa Bolen

HRSD Public Information Specialist