



A MESSAGE TO OUR NEIGHBORS

October 21, 2022

Dear Neighbor:

This letter is to introduce the bearer as an individual authorized to perform work on behalf of HRSD, your regional wastewater treatment utility.

We have retained the firm of XXX, Inc. to perform land surveys and other tasks to help us plan for a new pipeline in your neighborhood. Some of this work may require access to pipelines and other facilities residing within public easements, rights-of-way, or adjacent to your property.

If you have concerns about the presence or performance of any worker while accomplishing these duties on our behalf, you may contact me at 757-XXX-XXXX. If you wish to be present during this survey or desire to discuss this effort further, please contact the Project Manager at (757) XXX-XXXX or XXXXXX@hrsd.com.

We appreciate your understanding and assistance as we work to improve our system and fulfill HRSD's vision: *Our communities will have clean waterways and reliable water resources for generations to come.*

Sincerely,

Name
HRSD Public Information Specialist