

SECTION 01010
SUMMARY OF WORK

PART 1 - GENERAL

1.1 LOCATION AND SCOPE OF WORK:

- A. The Work consists of, but is not limited to the following:
1. Furnishing and installing pipelines, utilities, associated appurtenances, and all associated work to accomplish this project.
 2. *{Insert project specific scope of work}*
- B. The Project is located at the following sites:
1. *{Insert specific location of where work is to be performed}*.
- C. The summary of the Work described in this Section is an overall summary of the responsibilities of the Contractor. It does not supersede the specific requirements of the other Contract Documents.

1.2 CONTRACT

- A. The Work shall be constructed under one prime contract.

1.3 WORK BY OTHERS:

- A. Work by Owner:
1. Operation of all HRSD owned existing valves, air vents, and pump stations. Only HRSD personnel shall operate HRSD owned infrastructure.
- B. Work by Municipal Utility Owners:
1. Operation of all municipally owned existing valves, air vents, and pump stations shall be done by *{Insert responsible party}*.
- C. Work by Private Utility Owners:
1. Operation of all privately owned existing valves, air vents, and pump stations shall be done by *{Insert responsible party}*.

1.4 OWNER-FURNISHED PRODUCTS

- A. *{Insert as applicable}*.

1.5 WORK SEQUENCE

- A. The Contractor is responsible for the sequencing of activities as necessary to satisfactorily complete all project work within the Contract period. The Contractor's sequencing shall be presented in the Progress Schedule as specified in **Article 2.05 of Section 00700 – General Conditions**.
- B. *{Insert additional info regarding work sequence}*.
- C. Refer to Section 01520 - Maintenance of Pipeline and Pumping Operations for guidelines and requirements on the sequencing of Work for the connection of the new or relocated pipeline to the existing pipeline. *{modify accordingly based upon type of facility construction}*

1.6 CONTRACTOR'S USE OF PREMISES

- A. Contractor shall abide by all provisions and requirements outlined in the *{insert applicable right-of-way permits for municipality}* pertaining to work within the public right-of-way.
- B. Contractor is responsible for coordinating access and obtaining written authorization from all property owners to enter their sites.

- C. Contractor shall assume full responsibility for the protection and safekeeping of materials furnished under this Contract and for materials stored on or off-site.
 - 1. Housekeeping – The Contractor is responsible for the overall housekeeping within their work areas.
 - a. All exit doors, electrical panels, fire extinguishers; emergency eyewash/showers must have clear access maintained for emergencies.
 - b. Trash and debris must not accumulate nor impede travel on designated walkways.
 - c. Weeds and grass must be maintained during the project by the contractor in their designated areas so as not to create fire hazard or harborage of vermin.
- D. Contractor shall immediately move any stored materials or equipment under Contractor’s control that interfere with operations of the Owner, Locality, or property owner or are of public nuisance or potential harm to the public.
- E. The Contractor shall not park, stage, or engage in any construction related activities on private property or outside of locality rights of way or HRSD easements without obtaining signed authorization from the property owner. The Contractor is responsible for securing all additional staging areas as required for the duration of the Contract. All costs, contingencies, permits, and agreements related to the acquisition and use of any proposed staging area shall be the Contractor’s responsibility. Contractor is responsible for preparation and restoration of areas used to the satisfaction of the property owner. Parking facilities for Contractor’s personnel shall also be the Contractor’s responsibility.
 - 1. The Contractor shall provide HRSD a listing of all property owners and locations the Contractor negotiated staging areas with and copies of such signed authorizations by the property owner. The referenced authorization shall include a detailed description of work to occur on the private property and an expectation of restoration of the property and photos of the conditions prior to entry. The Contractor shall provide this information to HRSD prior to entering the site.
- F. HRSD facilities locker rooms, toilets, and lunchrooms are off limits to the Contractor, subcontractors, and suppliers.

- G. *{HRSD plant sites operate under a closed gate policy. The following general requirements shall apply. Contact the project manager for specific requirements at each plant site.}*
 - 1. *Security guards shall be provided if Treatment Plant gates are to be left open during normal work hours. The following are requirements and expectations of a security guard:*
 - a. *The Security Guard is expected to be alert and awake while guarding the open gate.*
 - b. *The Security Guard is expected to check cars and trucks in and out of the plant site.*
 - c. *If the Security Guard is not on duty the plant gate will be closed and secured.*
 - d. *The Security Guard must turn unwanted site visitors away.*

1.7 REGULATORY REQUIREMENTS

- A. Comply with all Federal, State, and local laws, regulations, codes, and ordinances applicable to the Work.
- B. Obtain all required permits, post required bonds and pay all required fees. These may include, but are not limited to:
 - 1. *Right-of-Way Permit (for excavation within the {insert Locality} right-of-way): {insert Locality’s applicable Ordinance regarding Right-of-Way permits}{as an example: City of _____ Ordinance No. _____ requires a permit for excavation within the public right-of-way. The Contractor shall obtain a permit in accordance with the policies and standards set forth in the “City of _____ Right-of-Way Excavation and Restoration Manual” dated _____. Downloadable PDF copies of the manual and application form is available at _____}.*
 - 2. *{(Locality) Land Disturbing Permit, if applicable}.*
 - 3. *{VDOT Land Use Permit, if applicable. HRSD to pay for VDOT inspection costs if applicable}.*
 - 4. *{Insert additional permits required}.*

5. *{Highlight any permits requiring bonds or for which plan approval has been received. Identify what fees and who is responsible for. Include copies of VDOT, Railroad, Corps of Engineers or other permits which have been obtained for the project. Advise Contractor of existing HRSD permits and requirements. Contractor required to obtain storm water permit for construction activities. If fees cannot be reasonably determined prior to bid, consider direct reimbursement by change order.}*

1.8 ACCESS BY GOVERNMENT OFFICIALS

- A. Authorized representatives of governmental agencies shall at all times have access to the Work where it is in preparation or progress. Contractor shall provide proper facilities for access and inspection.

1.9 NO UNAUTHORIZED WORK

- A. The Contractor shall not undertake additional or ‘side work’ not defined within the Contract Documents for residents or businesses as part of or during the active HRSD project, without explicit written authorization from HRSD’s Project Manager.

PART 2 - PRODUCTS – NOT USED

PART 3 - EXECUTION – NOT USED

END OF SECTION