

{DRAFT/FINAL},
Version {1}

{Project Name}

{CIP No. – e.g., NP014000}

Preconstruction Assessment and Damage Mitigation Report
Stage 1 {Update as appropriate}

Prepared for

HRSD

Virginia Beach, Virginia

{Date submitted to HRSD}

To: Real Estate Manager and Director of Design & Construction -

{South/North Shore, Special Projects, SWIFT}

Through: Project Manager {insert PM name}

From: {Firm, PM name – must be a licensed PE}

{Insert Firm



logo, if desired}