

Section XX - Coordination of Preconstruction Phase Items

- A. Introduction - In recent years, several recurring items have arisen related to requirements for submittals and procedures during the preconstruction (bid advertisement / pre-award) phase of projects managed by the Design and Construction Divisions. HRSD is evolving in use of electronic business processes and systems as well as implementing online construction bid advertisement and bid receipt. This Section does not address specific means of interfacing with the Oracle Unifier and Oracle Enterprise Resource Planning (ERP) EBS systems, rather general requirements.
- B. Coordination with Engineering Contract Specialist - The following are to be provided to the Contract Specialist prior to construction bid advertisement: Items 1-3 below to be provided a minimum of 10 business days prior to the bid advertisement date as agreed to with the Contract Specialist. Item 4 below to be provided a minimum of 5 business days prior to the bid advertisement date as agreed to with the Contract Specialist.
1. Updated opinion of probable construction cost (OPCC) as prepared by the FIRM,
 2. Justification for established liquidated damages,
 3. Redline markups of the EJCDC front end sections to the Bid Documents.
 - a. The FIRM to print the front end documents from HRSD Design and Construction Standards on HRSD's homepage.
 - b. The Contract Specialist will make appropriate revisions to the referenced sections.
 4. PDF version of Bid Documents (all volumes)
 5. Copies of all addenda to be provided to the Contract Specialist as soon as available by the FIRM for distribution to Plan Holders via HRSD Oracle ERP.
- C. Coordination with Engineering Director – the following are to be coordinated with the Engineering Director:
1. Provide a final OPCC to the Engineering Director a minimum of 5 business days prior to planned advertisement for construction bids.
 2. The Engineering Director will review the costs with the HRSD Project Manager and provide either concurrence or requests for changes if a specific concern is noted.

End of Section