

To all Stakeholders:

Construction of the HRSD, Downtown Norfolk Pipeline Replacement project has begun/is ongoing.

Please use the [link](#) (insert webpage link, once updated) to be redirected to the HRSD project website.

Specific project areas scheduled for work will be notified via field distributed project flyers within two weeks of the actual work. (verify schedule)

Should you have any questions or concerns, please feel free to reply to this email with your contact information and a project representative will contact you.

If you're receiving this email correspondence in error or you desire to stop receiving these updates, please reply with your request to be removed from the notification list.

Thank you.

(Project Team Member,  
email signature line, and contact info)

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\*Ensure that this email is going out as a Bcc to all parties

\*\*Ensure that you have included all recent inquiring parties in and are maintaining the project's-email distribution group (city partners, meetings, and citizen correspondence).