

Section 25 - Checklist for Tie-Ins to Existing Interceptor Force Mains

- A. Introduction - Professional Services firms (FIRM), under the direction of HRSD's Engineering Department, Design and Construction Divisions, are required to work closely with Contractors who are preparing to connect to or work on an active force main. HRSD developed tie-in checklists that have been based upon our progressive learning throughout the years of doing and preparing for tie-ins. The attached checklist is to be used in conjunction with Specification Section 01520 Maintenance of Pipeline Operations in this manual to properly plan and execute the plan for a successful tie-in.
- B. Completion and Submittal of "HRSD Checklist for Tie-Ins to Existing Interceptor Force Mains"
1. The FIRM shall use the attached template form to coordinate with the Contractor to confirm that each step in the planning process for upcoming tie-ins is well thought out and resources are available.
 2. The FIRM shall submit a copy of the completed checklist to the HRSD Project Manager / Task Manager at the conclusion of a successful tie-in.
 3. The Project Manager / Task Manager shall file a digital version of each checklist in the appropriate location.