

**Project Information Form**

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| Project Name: |  |

 **Project Owner Information**

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| --- | --- |
| Owner Name: |  |
| Contact Name: |  |
| Phone No: |  | E-mail: |  |

**Engineering Firm Information**

|  |  |  |  |
| --- | --- | --- | --- |
| Firm Name: |  | Main office phone: |  |
| Address: |  |
| Prj. Manager: |  | E-mail: |   |
| Prj. Engineer: Engineer |  | E-mail: |  |

**Project Location**

|  |  |
| --- | --- |
| Jurisdiction: |  |
| Street address or intersection: |  |
| Tax Map, Parcel ID, or GPIN: |  |
| Military facility (if applicable): |  |

***Note:*** *Please provide a general location map (no smaller than 1”-2000’) showing the project location. General wastewater flow path, if applicable, should be indicated as well.*

**Project Land Use & Sewer Utility Description** *(attach additional sheets, if necessary)*

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**Sewer Pump Station Proposed Work** *(check only one)*

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
|  | New facility |  | Modifications - Upgrades |  | Replacement |  | N/A |

Please enter the pump station number and name associated with this project**:** *(if it is known)*

|  |  |  |  |
| --- | --- | --- | --- |
| Pump station number: |  | Pump station name: |  |

**Proposed Sewer Service Connection Type** *(check only one)*

|  |  |  |  |
| --- | --- | --- | --- |
|  | Existing HRSD interceptor FM branch valve |  | Jurisdiction FM directly connected to HRSD |
|  | New HRSD interceptor FM tap valve |  | Jurisdiction low pressure FM (gravity outfall) |
|  | Existing HRSD gravity sewer manhole |  | Existing/new jurisdiction gravity sewer manhole |
|  | New HRSD gravity sewer manhole |  | N/A |

**Project Estimated Design Flow**

For projects generating sewer flow, please use the **HRSD Sanitary Sewer Flow Calculations worksheet** and submit with this form to HRSD Development Services. The worksheet can be accessed from our web site at [www.hrsd.com](http://www.hrsd.com).

**Projects with Commercial and/or Industrial Flows (P3)**

For all processes found on the premises, indicate the North American Industrial Classification System ([NAICS](https://www.census.gov/naics/)) Code Number, as found in the most recent Edition of the NAICS Manual prepared by the Executive Office of the President, Office of Management and Budget.  Copies of the manual are also available at most public libraries. DO NOT USE PREVIOUS EDITIONS OF THE MANUAL.  If more than one NAICS code applies, list in descending order of impact on wastewater generation.

|  |  |
| --- | --- |
| **NAICS Code** | **NAICS Description/Name** |
|  |  |
|  |  |
|  |  |
|  |  |

Give a brief description of all operations at this facility, including primary products and/or services (attach additional sheets if necessary).

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**Notice to Applicant**

The following HRSD resources are available by visiting HRSD’s official web site at [www.hrsd.com](http://www.hrsd.com):

* [HRSD Standards & Preferences](https://www.hrsd.com/standards) (https://www.hrsd.com/standards)
* [Development Services](https://www.hrsd.com/development-services) (https://www.hrsd.com/development-services)
* [HRSD GIS Public Viewer](https://www.hrsd.com/gis) ([htt](https://www.hrsd.com/gis)ps://www.hrsd.com/gis)
* [Record Drawings and Valve Guides](https://www.hrsd.com/record-drawing-requests) (https://www.hrsd.com/record-drawing-requests)
* [HRSD Rate Schedule](https://www.hrsd.com/rateschedule.shtml#rates) (https://www.hrsd.com/rateschedule.shtml#rates)
* [Commercial/Industrial Customer (P3)](https://www.hrsd.com/non-residential-customer) (https://www.hrsd.com/non-residential-customer)

For all development project work order requests, please use the following email link: developrequest@hrsd.com

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| --- | --- | --- | --- |
| Applicant’s Name: |  | Date: |  |